

TEMPLATE FOR INTERVENTION PLAN

Employee _____ Position _____

Supervisor/Appraiser _____ School _____

- 1. Area/s related to the job description, evaluation instrument and/or campus/district policy in which improvement is needed. Establish priorities if two or more areas are listed.**
- 2. Specify growth activities and dates for completion if warranted.**
- 3. Specify evidence that will be used to determine whether growth activities specified in Section 2 have been completed.**
- 4. Directives and time lines for changes in employee behavior in the future and evidence that will be used to determine if employee behavior has changed.**

I was consulted in the development of this plan. I understand that I have a right to file a grievance or appeal within 10 days consistent with school policies if I disagree with its contents.

Employee Signature _____ Date _____

Supervisor Signature _____ Date _____

Other Appraiser Signature _____ Date _____
(if applicable)